

RFP for Supply, Installation and Commissioning of Digital Display System

**RFP for Supply, Installation and Commissioning of
Digital Display System for High Court of Bombay at
Goa**

*Goa Electronics Ltd.
[GEL]*

Goa Electronics Limited (GEL)
Government of Goa

Request for Proposal [RFP]

For Supply, Installation and
Commissioning of Digital Display System
for High Court of Bombay at Goa

TABLE OF CONTENTS

Sr. No	Title	Page No
1	ACRONYMS AND ABBREVIATION	3
2	TENDER NOTICE	4
3	TENDER DOCUMENT	5
4	OBJECTIVE	6
5	STAKEHOLDERS	6
6	SCOPE OF WORK	6
7	OVERVIEW OF THE SYSTEM	8
8	TENDER OPENING AND EVALUATION	9
9	TENDER TERMS & CONDITIONS	13
	ANNEXURES	
A	ANNEXURE "A" (TECHNICAL BID FORMAT)	21
B	ANNEXURE "B" (FINANCIAL BID FORMAT)	24
C	ANNEXURE "C" (LETTER OF UNDERTAKING)	26
G	ANNEXURE "D" (AUTHORIZATION LETTER FORMAT)	28
H	ANNEXURE "E" (COVERING LETTER FORMAT)	29

1. ACRONYMS AND ABBREVIATION

DD	DEMAND DRAFT
HCBGOA	High Court of Bombay at Goa
FY	FINANCIAL YEAR
GEL	GOA ELECTRONICS LIMITED
POA	POWER OF ATTORNEY
POC	PROOF OF CONCEPT
RTGS	REAL TIME GROSS SETTLEMENT
SLA	SERVICE LEVEL AGREEMENT
SOW	SCOPE OF WORK

2. TENDER NOTICE

GOA ELECTRONICS LIMITED (GEL)

GEL on behalf of High Court of Bombay at Goa, invites Tenders comprising of Technical and Financial Bids from bidders for “Supply, Installation and Commissioning of Digital Display System”. The tender document for this may be downloaded from the websites www.tenderwizard.com, www.goaelectronics.co.in and www.etender.goa.gov.in

The RFP document containing “Technical bid” and “Financial bid”, complete in all respect should be uploaded on www.etender.goa.gov.in on or before 26th February 2018 up to 3:00 PM which will be opened on 28th February 2018 at 10:30 AM in the presence of the bidders or their representatives who may like to be present at that time. The sale of RFP document will commence on the next date of publication of this RFP notice and will close on the date specified on the RFP document.

The Technical bids will be evaluated by the Technical Bid Evaluation Committee duly constituted by the GEL. Financial bids of the technically acceptable offers shall only be opened before the successful bidders and evaluated before awarding of the contract.

Goa Electronics Limited (GEL) reserves the right to reject all or any of the RFP without assigning any reason thereof. The RFP which is conditional/ incomplete/ belated/ without earnest money, processing fees, RFP fees; will not be entertained.

Chief Executive Officer
Goa Electronics Limited

RFP for Supply, Installation and Commissioning of Digital Display System

3. TENDER DOCUMENT

Tender No: **GEL/DISPL/HW-19**

Dated: 06/02/2018

Sr. No	Events	Date and Time
1	Uploading of the Tender Document	6 th February 2018
2	Last date of submission of written queries for clarification	17 th February 2018 upto 03:00pm
3	Last date of Online Submission of completed bid document	26 th February 2018 upto 03:00pm
4	Opening of Technical Bid (In the conference hall of Goa Electronics Limited):	28 th February 2018 at 10:30am
5	Opening of Financial Bid:	Will be communicated to the bidder later.

Earnest Money Deposit: Rs 30,000 **Mode of Payment: ePayment Only**
Cost of Tender Document: Rs 2,500 (Non Refundable) **Mode of Payment: ePayment Only**
Cost of Tender Processing Fee: Rs 1,500 **Mode of Payment: ePayment Only**

Mode of Payment towards Tender Document Fee (TDF), eTender Processing Fee (TPF) & Earnest Money Deposit (EMD) to be paid online through e-Payment mode via:

- i. National Electronic Fund Transfer (NEFT) / Real-Time Gross Settlement (RTGS) / Axis Bank Over-the counter (OTC). Tenderer should download pre-printed Challan towards credit of ITG available on e-tender website and make its payment through any of their bank.
- ii. Internet Payment Gateway (Debit/ Credit Card of type VISA, MATERCARD or RuPay).
- iii. Net Banking: Payment can be made through the Internet Banking of Any Bank.

Note: Any Payments made through NEFT/RTGS/OTC will take 24 hours for its reconciliation. Hence the payments through NEFT/RTGS/OTC should be made at least TWO BANK WORKING DAYS in advance before any due date and upload the scanned copy of challans in to the e-Tender website as a token of payment.

A copy of the completed Technical (Financial Bid is not to be submitted in hard copy) Bid documents (hard copy) should be submitted on or before 28th February 2018 up to 3:00 PM at the following address:

Chief Executive Officer
Goa Electronics Limited
Mezzanine floor, Block 'B',
EDC House, Dr. Dada Vaidya Road,
Panaji, Goa-403001
Mail: revati@goelectronics.co.in

In case of any queries the same may be mailed to:
milind@goelectronics.co.in and revati@goelectronics.co.in
Mobile No: 9225905919

4. Objective

The objective of this document is to select the bidders who Supply, Install and Commission digital display system as per the standards, specification requirements and minimum rate and meeting the prescribed criteria as detailed in this document.

5. Stakeholders

Goa Electronics Limited (GEL)

GEL will be the Monitoring Agency for the entire project. During this tenure GEL will monitor the execution of the project.

High Court of Bombay at Goa (HCBGOA)

HCBGOA intends to call for an agency to Supply, Install and Commission the digital display system.

Selected Bidder

The selected bidder shall Supply, Install and Commission the digital display system.

6. Scope of Work

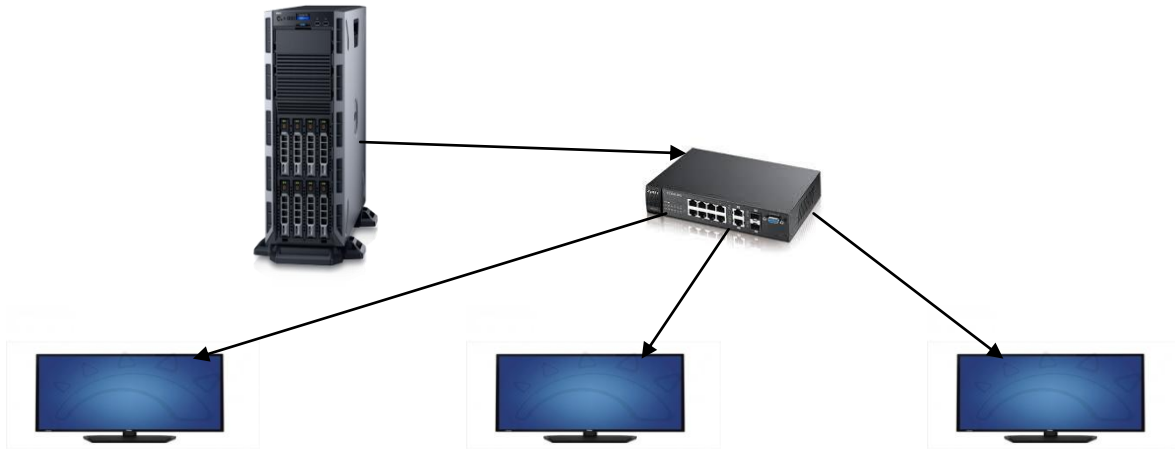
The broad scope of the work includes the following:

- i) The bidder will be responsible for assembling, wiring, installations and cabling of the Digital Display System.
- ii) Supply and installation of digital display system at High Court of Bombay at Goa and maintenance of the installed device to run smoothly for a period of 3 years warranty on LED TV's and 1 year on Display Controller which is mandatory.
- iii) The device supplied should be able to display case information application developed by HCBGOA.

7. Overview of the system

The technology is a combination of display unit and web.

In the backend server, the data will be processed and will be displayed on display units.



The detailed scope of work is mentioned below:

i. Supply, Installation and Commissioning of Digital Display System

- The bidder should install LED TV's as per the requirement of the HCBGOA. The LED TV's should be mounted on metal stand.
- LED TV's must have HDMI port and should have the feature to automatically start in HDMI mode whenever it is powered ON.
- Display Controller should be as per the specifications mentioned at ANNEXURE "B", with installation of OS Software and customizing of coding for user defined setting to communicate with the server.
- Required network cable (Cat 6) and electrical wire (4 Sq.mm) with casing capping should be laid for all TV's.

- Electrical wiring is to be carried on single cable running to all TV's with main control at starting end i.e electrical supply to all TV's can be put On/OFF from single control.
- Network I/O mount box (1 No) and electrical 5amp sockets/switch (2 Nos) should be mounted for all TV's and Display Controller.
- HDMI cables to connect TV with Display Controller and patch cords to connect Display Controller with I/O mount box required to be provided.

ii. Warranty and Maintenance:

- a) LED TV's and Display Controllers should be supplied at the destination free from breakages, malfunctions, breakdowns or manufacturing defects. If any of the items, are found defective due to manufacturing defect or design fault or transit damage occurred at the time of supply, within one month from the date of installation, the Device in full should be replaced/ repaired.
- b) LED TV's and Display Controller should be covered with a replacement/repair warranty of 3 Year for TV's and 1 Year for Display Controller from the date of signing of installation report of the ordered items. The successful bidder shall be liable to replace/repair the items or other accessories found defective during the warranty period, at the respective service centers.
- c) During the warranty/AMC period the complaints received from the HCBGOA should be attended within 8 hours. The bidder shall make replacement of any damaged device on priority basis. Downtime for the replacement shall not be more than 8 hours.
- d) All the complaints should be attended from the nearest "Installation and Service Centers".
- e) Service centre address and contact details shall be mentioned in the warranty card and is to be provided along with the supply of LED TV's and Display Controller.

iii. Programming of Display Controller

Display Controller should be programmed so that it communicates with the server, to display case information data on TV through HDMI mode.

8. Tender Opening and Evaluation

Technical Bid Opening

The Technical Bid will be opened on the date and time as specified in the Tender schedule in the presence of those Bidders, who choose to be present against production of an authorization letter from the Bidding authority. A maximum of one representative for each Bidder would be allowed to attend the Tender opening.

Tender Validity

- a. The offer submitted by the Bidders should be valid for a minimum period of 180 days from the date of opening of the Tender.
- b. The Successful Bidders should keep the price firm during the period of Contract including the period of extension of time if any. Escalation of cost will not be permitted during the said periods or during any period while providing services whether extended or not for reasons other than Increase in duties/taxes payable to the Governments of India within the stipulated delivery period.
- a. In circumstances, GEL/HCBGOA solicit the Bidders to extend the validity, the Bidder should extend price validity and Bid security validity.

Initial Scrutiny

Initial Tender scrutiny will be conducted and incomplete details as given below will be treated as non-responsive.

If Tenders are;

- a. received without the Letter of Authorization
- b. received without EMD amount.
- c. found with suppression of details
- d. Incomplete information, subjective, conditional offers.
- e. submitted without supporting documents as per the Eligibility Criteria.
- f. Non-compliance of any of the clauses stipulated in the Tender.

All responsive Tenders will be considered for further evaluation. The decision of GEL/HCBGOA will be final in this regard.

Clarifications by GEL/HCBGOA

Wherever deemed necessary, GEL/HCBGOA may seek clarifications on any aspect from the Bidder. However, that would not entitle the Bidder to change or cause any change in the substance of the Tender or price quoted. During the course of Technical Bid evaluation, GEL/HCBGOA may seek additional information or historical documents for verification to facilitate decision making.

Tender Evaluation

• **Suppression of facts and misleading information**

- a. During the Bid evaluation, if any suppression or misrepresentation is brought to notice, GEL/HCBGOA shall have the right to reject the Tender and if after selection, the contract will be terminated as the case may be. The rejection/ termination will be without prejudice to the rights of GEL/HCBGOA to initiate any other action and without any compensation to the Bidder and the EMD / Security Deposit, as the case may be, shall be forfeited.
- b. Bidders should note that any figures in the proof documents submitted by the Bidders for proving their eligibility are found suppressed or erased, GEL/HCBGOA shall have the right to seek the correct facts and figures or reject such Tenders.
- c. It is up to the Bidders to submit the full copies of the proof documents to meet out the criteria. Otherwise, GEL/HCBGOA at its discretion may or may not consider such documents. The Tender calls for full copies of documents to prove the Bidder's experience and capacity to undertake the project.

• **Technical Bid Evaluation**

- a. A Technical Committee will examine the Technical Bids (Eligibility Criteria) given in the Tender document. The evaluation will be conducted based on the support documents submitted by the Bidders. The documents which do not meet the eligibility Criteria in the first stage of scrutiny will be rejected in that stage itself and further evaluation will not be carried out for such bidders. The eligible Bidders alone will be considered for further evaluation.

RFP for Supply, Installation and Commissioning of Digital Display System

- b. The sample submitted will be evaluated for the tender specification as given in the Scope of work to select the technically qualified bidder.
- c. Technically Qualified bidders may be asked to give a presentation/ Demonstration on the understanding of the whole project and the plan of execution to the technical committee at a suitable date and time which will be informed at the appropriate time.
- d. For those Bidders who have already worked or working with GEL/HCBGOA, their previous performance in GEL/HCBGOA would be the mandatory criteria for selection. If any unsatisfactory performances of those Bidders are found, their Tenders will be straight away rejected. The unsatisfactory performance is defined as
 - i. Non responsiveness after getting the Purchase order
 - ii. Delay in the supply, installation of the ordered items etc.
 - iii. Lack of communication about the delay in deliveries, Installation etc.,

- **Price Bid Evaluation**

- a. Financial bids of only those bidders will be opened who qualify totally all the conditions Technical Bid (Eligibility Criteria) of the tender.
- b. The technically qualified Bidders only will be called for Price Bid opening.
- c. The lowest cost as per the above evaluation will be considered as L1 cost. GEL/HCBGOA will not be responsible for any errors committed in the Price Bid. GEL/HCBGOA reserves its right to negotiate with the lowest cost offered by Bidder (L1 Bidder) for further reduction in the price. GEL/HCBGOA reserves the right to ask the other Bidders to match L1 cost as this is the rate contract.
- d. Financial Proposals of all the firms that meet the technical qualifications (Eligibility Criteria) would be opened
- e. All the Bidders, who are selected after the Price Bid evaluation will be called as Successful Bidders.
- f. It is proposed that the party quoting L1 rates may be given exclusive supply rights for initial 3 months. Subsequently, all bidders qualifying through the RFP and agreeing to match the L1 rates will be empanelled with the HCBGOA for supply of

RFP for Supply, Installation and Commissioning of Digital Display System

the GPS/GPRS Device with Panic Button. The HCBGOA reserves the right to restrict the number of bidders in the empanelment process and implementation of the clause.

Negotiations

Negotiations will be conducted with the Successful Bidders for improvement in the Scope of Work, Specification, and further reduction in price and in the advancement of the delivery schedule.

Award of Contract

- a. The contract will be awarded to the empanelled Bidder as per the Terms and Conditions of the Tender.
- b. No dispute can be raised by any Bidder, who's Tender has been rejected and no claims will be entertained or paid on this account.

GEL/HCBGOA reserves the right to:

- i. Negotiate with the Bidder whose offer is the lowest evaluated price for further reduction of prices.
- ii. Insist on quality / specification of materials to be supplied.
- iii. Modify, reduce or increase the quantity requirements to an extent of the tendered quantity.
- iv. Change the list of areas of supply locations from time to time based upon the requirements.
- v. Ask other qualified Bidders to match the L1 price as this is a rate contract tender.
- vi. If the delivery performance of the Bidder is not as per the Schedule, then GEL/HCBGOA reserves the right to reallocate the areas to other Bidders.
- vii. GEL/HCBGOA reserves its right to withhold any amount for the deficiency in the service.

10. Tender Terms and Conditions:

- i. The bidders are required to get registered with www.tenderwizard.com/GOA. The bidder must have valid digital signature to submit the tender.
- ii. Tender documents should be downloaded from websites www.tenderwizard.com and www.etender.goa.gov.in as per the dates mentioned in the tender.
- iii. The bidders should use the electronic mode of tendering using the website www.etender.goa.gov.in to submit his best possible quote.
- iv. Late submission will not be entertained and will not be permitted by the e-Tendering System.
- v. Last minute submission should be avoided. As such HCBGOA/GEL will not be responsible for any failures in submission of Tender.
- vi. Incomplete or conditional tenders will be summarily rejected.
- vii. The bidder shall bear all costs associated with the preparation and submission of its Proposal and HCBGOA/GEL in no case will be responsible or liable for those costs, regardless of the conduct or outcome of the proposal process.
- viii. Tender shall be uploaded separately through the e-Tendering System as per the prescribed formats only. Failure to comply with these requirements may result in the tender being rejected.
- ix. The RFP fees shall not be refunded even if the RFP is not submitted.
- x. The **Technical Bid will comprise of Annexure A, [Technical Bid Format (Eligibility Criteria)]** which need to be strictly uploaded to the e-Tendering website mentioned. Additionally, a hard copy of Technical Bid mentioned in the Technical Bid Format needs to be submitted to the address of the CEO - Goa Electronics Limited, as mentioned in the tender. The hard copy of the technical bid shall be placed in single envelope superscripted as “**Technical Bid towards Tender No. GEL/DISPL/HW-19 RFP for Supply, Installation and Commissioning of Digital Display System**” to be submitted at the O/o Goa Electronics Limited on or before the tender submission date. Financial Bid to be uploaded on the e-Tendering website only.
- xi. The **Financial Bid will comprise of Annexure B [Financial Bid Format]** and need to be strictly uploaded to the e-Tendering website mentioned. **HARD COPY OF THE TENDER IS NOT TO BE SUBMITTED.**

RFP for Supply, Installation and Commissioning of Digital Display System

- xii. If the RFP opening day happens to be holiday, the same will be accepted and opened on the next working day.
- xiii. The person signing the RFP form (or any other document forming part of the contract) on behalf of the bidder, shall be deemed to warranty that he/she has the authority to sign such documents and if, on inquiry it appears that the person so signing had no authority to do so, HCBGOA/GEL may without prejudice to other civil and criminal remedies against the contract, hold the signatory liable for all costs and damages.
- xiv. HCBGOA/GEL reserves the right to reject all or any RFP without assigning any reason. HCBGOA/GEL also reserves the right to cancel the RFP process at any time prior to signing the contract and HCBGOA/GEL will have no liability for above mentioned actions.
- xv. In addition to the online submission of the RFP, copy of the RFP is to be submitted to GEL.
The proposal submitted by the Bidder shall comprise the following documents:
 - 1) All documents as per the Technical Bid Format of this RFP.
 - 2) All sections in the Technical Bid should be adequately flagged and numbered.
- xvi. In the event of the Bidder engaging in any corrupt or fraudulent practices during the RFP process, by the judgment of HCBGOA/GEL, will be rejected. For the purpose of this clause:
“Corrupt Practice” means the offering, giving, receiving or soliciting of anything of value to influence the action of a HCBGOA/GEL official in the selection process. It also includes bringing undue influence through any quarter or interfering directly or indirectly in the selection process to affect its outcome. “Fraudulent Practice” means a misrepresentation of facts in order to influence selection process to the detriment of HCBGOA/GEL.
- xvii. Any dispute, arising out of this RFP will be under the jurisdiction of Goa Court.
- xviii. HCBGOA/GEL would in no way be responsible for any issues, litigations, or legal implications arising if at all due to use of any pirated software by the Bidder. The complete onus and responsibility of any such consequences would be on the Bidder.

RFP for Supply, Installation and Commissioning of Digital Display System

- xix. Any Conditions may be modified as per need and requirement and will be incorporated in the RFP.
- xx. The bidder should be fully and completely responsible to HCBGOA/GEL for all the deliveries and deliverables.
- xxi. The information contained within this RFP is both proprietary and confidential to the HCBGOA. Bidder shall not duplicate or distribute this RFP document to any individual or company, unless the said individual or company is directly involved in the completion of Agencies response.
- xxii. It will be the responsibility of the Bidder that all factors have been investigated and considered while submitting the RFP and no claims whatsoever including those of financial adjustments will be entertained by HCBGOA/GEL. Neither any time schedule nor financial adjustments arising thereof shall be permitted on account of failure by the bidder to appraise themselves.

Instructions:

- a. The bidders are expected to examine all instructions, forms, terms and other information in the RFP. Failure to furnish all information required as mentioned in the RFP or submission of a proposal not substantially responsive to the RFP in every respect will be at the bidder's risk and may result in rejection of the RFP.
- b. It will be imperative for each Bidder(s) to familiarize himself / themselves with the prevailing legal situations for the execution of contract. GEL / HCBGOA shall not entertain any request for clarification from the Bidder regarding such legal aspects of submission of the tenders.
- c. It will be the responsibility of the Bidder that all factors have been investigated and considered while submitting the tenders and no claim whatsoever including those of financial adjustments to the contract awarded under this tender will be entertained by GEL/HCBGOA. Neither any time schedule nor financial adjustments arising thereof shall be permitted on account of failure by the Bidder to appraise themselves.

- d. The Bidder shall be deemed to have satisfied himself fully before Bidding as to the correctness and sufficiency of his tender for the contract and price quoted in the tender to cover all obligations under this Tender.

xxiii. **Amendments to the Tender**

- a. Before closing of the Tender, clarifications and amendments, if any, will be notified in the websites mentioned earlier. The Bidders should periodically check for the amendments or corrigendum or information in the websites till the closing date of this Tender. GEL/HCBGOA will not make any individual communication and will in no way be responsible for any ignorance pleaded by the Bidders.
- b. Before the closing of the Tender, GEL may amend the Tender document as per requirements or wherever feel such amendments are absolutely necessary.
- c. Amendments may also be given in response to the queries by the prospective Bidders.
- d. Such amendments will be notified in the websites mentioned in the tender schedule.
- e. GEL/HCBGOA at its discretion may or may not extend the due date and time for the submission of tenders on account of amendments.
- f. GEL is not responsible for any misinterpretation of the provisions of this tender document on account of the Bidders' failure to update the Tender documents on changes announced through the website.

xxiv. **Contacting Tender Inviting Authority**

- a. Bidders shall not make any attempts to establish unsolicited and unauthorized contact with the Tender Inviting Authority or Tender Scrutiny Committee or Tender Accepting Authority after the opening of the Tender and prior to the notification of the Award and any attempt by any Bidder to bring extraneous pressures on the Tender Accepting Authority and / or the Officials of GEL shall be the sufficient reason to disqualify the Bidder.

- b. Notwithstanding anything mentioned above, the Tender Inviting Authority or the Tender Accepting Authority may seek bonafide clarifications from Bidders relating to the tenders submitted by them during the evaluation of tenders.

xxv. **Force Majeure:**

Neither GEL nor the Successful Bidder shall be liable to the other for any delay or failure in the performance of their respective obligations due to causes or contingencies beyond their reasonable control such as:

- a. Any act of God such as lightning, earthquake, landslide, etc or other events of natural disaster of rare severity.
- b. Meteorites or objects falling from aircraft or other aerial devices, travelling at high speeds.
- c. Act of war (whether declared or undeclared), threat of war, invasion, armed conflict or act of foreign enemy.

xxvi. **Arbitration**

- a. Any dispute or difference whatsoever arising between the parties to the Agreement out of or relating to the construction, meaning, scope, operation or effect of the Agreement or validity of the breach thereof, which cannot be resolved through negotiation process, shall be referred to a sole Arbitrator to be appointed by the Directorate of HCBGOA. The Arbitration shall be held in GOA, India and the language shall be English only.
- b. Subject to the above, will be under the jurisdiction of Goa Court.

xxvii. **Execution of Work**

a. Acceptance of Tender and Withdrawals

The final acceptance of the tender is entirely vested with GEL/HCBGOA who reserves the right to accept or reject any or all of the tenders in full or in parts without assigning any reasons whatsoever. The GEL/HCBGOA may also reject all the tenders for reasons such as change in Scope, Specification, lack of anticipated financial resources, court orders, calamities or any other unforeseen circumstance. After acceptance of the Tender by GEL/HCBGOA, the Successful Bidder shall have no right to withdraw his tender or claim higher price.

b. Letter of Acceptance (LOA)

After acceptance of the Tender by GEL/HCBGOA, a Letter of Acceptance (LOA) will be issued to the Successful Bidder(s) by GEL/HCBGOA. Under this rate contract, GEL/HCBGOA has the right to issue LOA to more than one bidder

c. Payment of Security Deposit (SD)

- i. The Successful Bidders will be required to remit the Security Deposit (SD) equivalent to 10% percent of the value of the order, inclusive of EMD by way of e_Payment. The SD shall be paid within 7 days from the date of issue of Letter of Acceptance (LOA) by GEL/HCBGOA. The Security Deposit will be refunded to the Successful Bidder only after the satisfactory completion of the contract period or extension of the period, if any. The Security Deposit held by GEL/HCBGOA till it is refunded to the Successful Bidder will not earn any interest thereof.
- ii. The Security Deposit will be forfeited if the Successful Bidder withdraws the Tender during the period of Tender validity specified in the Tender or if the Bidder fails to sign the contract.

d. Refund of EMD

The EMD amount paid by the successful bidder will be adjusted towards Security Deposit payable by them. If the successful bidder submits Security Deposit for the stipulated value in full by way of Bank Guarantee, the EMD will be refunded. The EMD amount of the Unsuccessful Bidder will be refunded after finalization and issue of Firm Work Order to the successful bidder.

e. Release of SD

The Security Deposit will be refunded to the successful bidder on completion of entire supply subject to satisfaction of GEL/HCBGOA after getting the completion certificate from the concerned agencies. Such completion would be arrived at when the entire quantity is supplied by the Successful Bidder(s) as per the Contract Agreement and as per Work Order(s) issued by GEL/HCBGOA from time to time and completion of the maintenance and warranty period.

f. Forfeiture of EMD and SD

- i. If the Successful Bidder fails to remit the SD, the EMD remitted by them will be forfeited to GEL/HCBGOA and the tender will be held void.
- ii. If the successful bidder fails to act upon to the tender conditions or backs out from the contract or does not meet the job as per Terms and Conditions of the tender/contract, the SD will also be forfeited to GEL/HCBGOA.

• Termination for default

1. if the successful bidder fails to deliver any or all of the goods within the time period(s) specified in the Contract, or fails to supply the items as per the Delivery Schedule or within any extension thereof granted by GEL/HCBGOA
(or)
 2. if the successful bidder fails to perform any of the obligation(s) under the contract
(or)
 3. if the successful bidder, in the judgement of GEL/HCBGOA, has engaged in fraudulent and corrupt practices in competing for or in executing the Contract.
- i. In the event of GEL/HCBGOA terminating the Contract in whole or in part, GEL/HCBGOA may procure, upon terms and in such manner as it deems appropriate, the goods and services similar to those and delivered and the successful bidder shall be liable to GEL/HCBGOA for any additional costs for such similar goods. However, the successful bidder shall continue the performance of the contract to the extent not terminated.
- g. Execution of Work Order:** The Successful bidder should nominate and intimate GEL/HCBGOA, an Account Manager for Single Point of Contact (SPOC), who should be responsible for effective delivery of work complying with all terms and conditions. The successful bidder should ensure that the Account Manager fully familiarizes with the Tender Conditions, Scope of Work and deliverables.

h. Assigning of Tender whole or in part: The successful bidder shall not assign or make over the contract, the benefit or burden thereof to any other person or persons or body corporate. The Bidder should not under-let or sublet to any person(s) or body corporate for the execution of the contract or any part thereof without the prior written consent of GEL/HCBGOA.

i. Other Conditions

- i. The final decision would be based on the technical capacity and pricing of the Bidder. GEL/HCBGOA does not bind itself in selecting the bidder offering lowest prices.
- ii. GEL/HCBGOA reserves the right not to accept the lowest price, to reject any or all the tenders without assigning any reasons, to relax or waive any of the Conditions stipulated in the terms and conditions of tender as deemed necessary in the best interests of GEL/HCBGOA for good and sufficient reasons.

xxx. Penalty Clause

During the warranty period, the complaints received from the customers should be attended to within 24 hours. If the complaints are not rectified within 24 Hours, the penalty is applicable as follows:

- a. 1% of the value for greater than 24 hours and lesser than or equal to 48 Hours.
- b. 2% of the value for greater than 48 hours and lesser than or equal to 72 Hours.
- c. 3% of the value for greater than 72 hours and lesser than or equal to 96 Hours.
- d. Beyond 96 hours, the bidder has to replace the new device in place of the defective device and necessary configuration changes have to be done, wherever necessary.

Annexure “A”

TECHNICAL BID FORMAT

- a. The Bidder has to ensure that all documents as mentioned below in this section are submitted to the department in response to the RFP.
- b. Bidder is expected to examine all instructions, forms, terms, and requirements in the RFP document. Failure to furnish all information required or submitting an RFP not substantially responsive to the RFP document in every respect may result in the rejection of the RFP. All the proposals will have to be submitted in hard bound form with all pages numbered. It should also have an index giving page wise information of below documents. HCBGOA / GEL reserve the right to reject the incomplete bids

Following are the criteria which will be adopted to select the bidders.

Sr. No.	Qualification Criteria	Supporting Documents
1.	The Bidder should submit the RFP payments in the form of ePayment mode only, NEFT/RTGS/OTC Challan copy must be scanned and uploaded to the e-Tendering website within the period of tender submission and the originals to be deposited in the office of GEL, Panaji on or before the RFP submission date.	Mode of payment towards Tender Document Fee (TDF), eTender Processing FEE (TPF) & Earnest Money Deposit (EMD) to be paid online through e-Payment mode via: <ol style="list-style-type: none"> i. National Electronic Fund Transfer (NEFT) / Real-Time Gross Settlement (RTGS) / Axis Bank Over-the-counter (OTC). Tenderer requires download pre-printed Challan towards credit of ITG available on e-tender website and make its payment through any of their Bank. ii. Internet Payment Gateway (Debit/

RFP for Supply, Installation and Commissioning of Digital Display System

		<p>Credit Card of type VISA, MATERCARD or RuPay.</p> <p>iii. Net Banking: Payment can be made through the Internet Banking of Any Bank.</p> <p>Note: Any Payments made through NEFT/RTGS/OTC will take 24 hours for its reconciliation. Hence the payments through NEFT/RTGS/OTC should be made at least TWO BANK WORKING DAYS in advance before any due date and upload the scanned copy of challans in the e-Tender website as a token of payment.</p>
2.	<p>The Bidder should be a Company registered in India under the Indian Companies Act 1956 or a Registered Partnership Firm or a Sole Proprietary Firm.</p> <p>In the case of registered partnership firm all partners shall be liable, jointly or severally during the bidding process and during the currency of the contract period in accordance with the terms of contract. The bid shall be signed so as to legally bind all partners, jointly and severally.</p>	<p>a) Copy of the Certificate of Incorporation.</p> <p>b) In case the Bidder is a Registered Partnership Firm, they should produce the copy of Registered Partnership Deed.</p> <p>c) In case the Bidder is a Sole Proprietary Firm, they should produce the copy of GST Registration.</p> <p>d) Document / Certificate of Registration</p>
3.	<p>The person signing the tender shall be deemed that he has the authority to</p>	<p>Letter of Authority to be attached.</p>

RFP for Supply, Installation and Commissioning of Digital Display System

	sign the tender on behalf of the said company.	
4.	The Bidder should have processed at least one order of TV cumulatively within the last one financial year.	Copy of the work/ supply orders/ invoices raised for the sale of ___ nos. of Digital Display System or similar electronic items shall be enclosed.
5.	The Bidder should have an average turnover of Rs. 10Lakhs in last financial year (2016-17).	Audited Financial statement for the last financial year (FY) (2016-17).
6.	The vendor should have a local presence, fully functional service/ support centre in Goa with support staff.	Attach copy of any 2 of the following property tax bill/ Electricity bill / Telephone Bill / G.S.T. -C.S.T. registration / lease agreement etc.
7.	The Bidder should also give the acceptance of the Terms and Conditions as mentioned in the document.	Letter of Undertaking has to be given.
8.	The bidder should not have any of their contracts terminated or blacklisted in the last three years by any State or Central Government / PSU/ BFSI/ Private Sector.	Affidavit duly notarized to be submitted

ANNEXURE "B"

FINANCIAL BID FORMAT

(Online Mode Only)

S.No.	Item	Qty	Rates per unit inclusive of all taxes	Amount
1	40" LED TV (3 Years Onsite Warranty)	14		
2	Display Controller Raspberry Pi/1GB RAM/16 GB Storage/HDMI Out Along with software installation (1Year Warranty) Installation of OS Software and customizing of coding for user define setting	14		
3	Laying of Network Cable along with Casing Capping per meter	750 mtr		
4	Electrical 5Amp Socket with Material and fitting	28		
5	Laying of electrical cable along with casing capping per meter	750 mtr		
6	Network I/O mount box	14		
7	Cat IV 1 Mtr patch Cords	14		
8	HDMI Cable	14		
9	Fixing/mounting charges of LED TVs and Display Contollers	14		
Total amount (Rs):				

Total amount in words:

Financial Terms and Conditions:

- a. The bidder must use only the format provided in the tender document for submitting the financials. Any other formats/ forms will not be accepted and such tenders may be rejected.
- b. The bidder must provide the Financial Bid strictly in e-tender mode only. Hardcopies of the Financial Bid should not be submitted.
- c. The rates should be quoted in figures as well as in words, on the form attached at Annexure "B" and duly signed and stamped by the authorized person.
- d. The charges quoted must be firm and final and shall not be subject to any upward modifications, on any account whatsoever.
- e. Rates mentioned above are inclusive of all taxes and installation charges and all other charges. No charges of whatsoever nature would be paid additional to the cost mentioned above.
- f. HCBGOA/GEL reserves the right to alter the quantity of the Display Device.

ANNEXURE "C"

Letter of Undertaking

To

The Chief Executive Officer,
Goa Electronics Limited,
EDC House, Mezzanine Floor,
Panaji, Goa-403001

Sir,

Sub: Undertaking of acceptance of the Terms and Conditions as mentioned in the RFP

Ref: Tender No. _____ dated _____

I/We _____ have gone through the Terms and Conditions, Scope of Work and Specification as per ANNEXURE D and will abide by them.

I/We _____ hereby confirm that our Company was not blacklisted by any State Government/ Central Government/ State or Central Public Sector Undertakings during the last two years. We also hereby confirm that our EMD/ Security Deposit were not forfeited by any State Government / Central Government / State or Central Public Sector Undertakings during the last two years due to our non-performance, non-compliance with the conditions etc.

I/We _____ hereby declare that all the particulars furnished by us in this RFP are true to the best of my/our knowledge and we understand and accept that if at any stage, the information furnished is found to be incorrect or false, we are liable for disqualification from this tender and also are liable for any penal action that may arise due to the above.

I/We _____ certify that we are liable and responsible for any disputes arising out of Intellectual Property Rights.

RFP for Supply, Installation and Commissioning of Digital Display System

In case of violation of any of the conditions above, I/We understand that I/ We are liable to be blacklisted.

Yours faithfully,

For _____

Signature

Name:

Designation:

Note:

1) Declaration in the company's letter head should be submitted as per the format given above.

2) If the bidding firm has been blacklisted earlier on before 31.03.2017, by any State Government / Central Government / State or Central Public Sector Undertakings, in such case the details should be provided.

ANNEXURE "D"

Authorization Letter Format

(To be presented by the authorized person at the time of Technical/Commercial Bid Opening in their Official letterhead)

Ref No:

To,
The Chief Executive Officer,
Goa Electronics Limited,
Mezzanine floor, Block 'B',
EDC House, Dr. Dada Vaidya Road,
Panaji, Goa-403001

Dear Madam,

SUB: Authorization Letter for attending the Bid Opening

This has reference to your above for the tender so specified

Mr. /Miss. / Mrs. _____ is hereby authorized to attend the bid opening of the above tender on behalf of me / our organization.

The specimen signature is attested

Specimen Signature of Representative

Signature of Authorizing

Name & Designation of Authorizing Authority

ANNEXURE "E"

Covering Letter Format

To,
The Chief Executive Officer,
Goa Electronics Limited,
Mezzanine floor, Block 'B',
EDC House, Dr. Dada Vaidya Road,
Panaji, Goa-403001

Dear Madam,

Tender Ref: _____

Dated: _____

Having examined the tender document including all Annexure the receipt of which is hereby duly acknowledged, we, the undersigned, offer to participate in the tender in conformity with the said tender in accordance with the schedule of rates indicated in the commercial offer made part of this offer.

If our offer is accepted, we undertake to work as specified in the offer document.

If our offer is accepted, we undertake to abide by all the rules and regulations as prescribed and changed from time to time during the tender period.

I/We also undertake that we will not resort to illegality in the work and any illegality found we are liable for any action of the Department. We also undertake that we will be paying the revenue share as quoted from time to time.

Default in payment if any out tender may be terminated.

RFP for Supply, Installation and Commissioning of Digital Display System

We are aware that it is discretionary of the High Court of Bombay at Goa and Goa Electronics Limited for accepting or rejecting the tender. We accept all the instructions, Terms and Conditions in the tender.

Dated _____

Signature _____

Name of the company with seal / individual

